

DCA minutes 1 April 2024

Meeting opened 7:00pm

Agenda item 1

- Apologies :
 - Robyn Sirr, Miles Boak, Sue Dyer, Jane Teasy, Aniko Carey, Peter Carey, Sue Dwyer.
- In attendance at the meeting:
 - Robyn Rennie, Jacqui Pinkava, Leon Arundell, Amit Barkay, John Godwin and Suzanne Pitson = quorum.

Agenda item 2 - Correspondence

- Account of various correspondence received.
- Outgoing- Ebulletin 11 March re Dickson Shops consultations on “Have Your Say” in response to corro from Canberra Renewal Authority email of 7 March.

Agenda item 3 – Minutes

- **AGREED that the previous minutes of meeting be approved and signed.**

Agenda item 4 : Action Items

- Downer Pre School donation in relation to Fenton Street Park for \$100 has yet to be actioned.
 - **ACTION: Jacqui to ascertain bank account details so to facilitate transfer \$100 donation for water and goodwill in hosting the Fenton Street park watering initiative. (Done and sent to Treasurer)**
- DCA confirmed that it would reimburse Jane Goffman for *Once Upon a Time Centenary Walk* in the amount of up to \$500, upon production of receipts.
 - This has already been actioned by Robyn via email to Jane Goffman.

Agenda Item 5 - Centre Liaison Report – Amy

- Heating/cooling units – to be programmed to automatically turn off at 10:00pm every day, to pre-empt people leaving them on.

- **ACTION: Amit will program the split systems to automatically turn off at 10:00pm**
- Male toilets are still leaking – for further investigation before calling plumber.
- Mobile phone contact details for the Centre Liaison – ongoing issue.
 - **ACTION: Amit and Amy to obtain additional information from predecessor, Stephen, to enable full functionality so as to perform all the actions required of Centre Liaison role.**
- Garden wire was dumped near the Downer Community Centre sign – discussion as to whether it would be worth while trying to fix, as it will be used again when the DCA does its annual bulb planting?
 - DCA discussed and agreed to purchase a more enduring product, which can be re-used again and again.
 - **ACTION: Miles to approach Floriade for annual allocation of Floriade bulbs.**
 - **ACTION: DCA agreed to purchase more permanent ‘maze garden tunnel’ (or similar device) to protect flowers – approved up to \$500, to be acquitted on receipts. Amit to action**
- Bins overflowing – cleaner comes on Monday, but has also been popping in to empty the bins on a Thursday.
 - **The Committee AGREED that it would expand the cleaner’s hours by an additional hour, to compensate her for the additional time spent each week (usually Thursday) to empty bins.**
- Extensive discussion of the options for the booking system software.
 - **ACTION: Amit to circulate details for DCA members to review, with a view to discuss further at the next meeting**
- Discussion regarding Gang Gang music festival, and the need to settle on appropriate chargers for room hire
 - **ACTION: Carried over for discussion at next meeting.**

Agenda item 6 – Treasurer’s report

- Held over to next meeting, due to illness of Treasurer.
- Supplied post meeting – updated advice that transfer of funds from previous account to new bank account is ongoing and being actioned between Stephen and Miles.

- ACTIONED 10 April 2024 – All old Commonwealth Bank accounts have been closed, and all DCA funds have been transferred to the new Bendigo Bank account.
- Amit noted that Miles had requested that he assume the role of Treasurer for a period of time, due to travel obligations
 - **ACTION: Three cheers for Amit for agreeing to such!**

Agenda Item 7 – SEEChange

- DCA **noted** that it had approved (in writing) out of session to support a grant application by SEEChange for the park bordered by Bradfield, Burn and Cole Streets.

Agenda Item 8 – NCCC Meeting Report

- The Committee **noted** the report circulated by Leon on 20 March 2024, with thanks.

Agenda Item 9 – Matters Arising from Correspondence

- Purchase of clocks for the Centre halls
- **ACTION – Amy to action**

Agenda Item 10 – Other Business

- Facebook – Leon and Jacqui are now ‘FaceBook Masters’. Noted.
- Discussion as to whether or not DCA would facilitate its Facebook page to advertise local businesses. The matter was discussed at length. On balance, DCA resolved that it would **not** support the DCA Facebook page to advertise local businesses, due to the additional administrative impost in monitoring emails and posts, when there are already limited human resources available to the DCA. In addition, listing businesses on the DCA website would tacitly indicate endorsement of the product or service.
- Lights for Cole Street Park
 - **NOTE:** a request for “Fix My Street” has been lodged. Action complete.
- Community pathway to light rail stop. Carryover from previous meeting.
 - **Suzanne to action: request for “Fix My Street”**
 - ACTIONED by SP 3 April 2024. Awaiting response from ACT Government

Meeting complete: 8:17pm